

Parent/Student Distance Learning Information and Google Classroom Login Instructions

Hello parents and students,

I hope this letter finds you all doing well and staying healthy amidst these challenging times! It has felt strange not having contact with you in classrooms and in the school hallways, and we want you to know that we miss you! We will be getting back to learning soon, but in a different way. Your first set of class information and assignments will be posted in a week on Friday, April 3, and will be due the following Thursday, April 10. New lessons and assignments will always be posted on Fridays, and work will always be due the following Thursday, in one week's time.

Below you will find the directions of how to log into Google Classroom.

- Use your assigned Connect School log-in.
- Sign in to your Google Browser.
- Click the 9 Dot icon to access Google Apps (top right)
- Choose the "Classroom" icon
- Click the 3 Line Icon for the menu (top left)
- Choose "Classes"
- Here you will see a classroom for each of your classes. Click "join" on each one, one at a time.

For every subject each week, there will be an overview of the assignments that you will be working on for the week. Under the overview, there will be assignments numbered with detailed directions and attachments for completion.

When students have completed assignments, remember to click the "submit" or "turn in" button in the upper right-hand corner of the screen.

Assignments will be released on Fridays **and will be due the following Thursday**. Students have the ability to work at their own pace and during hours that work for your family. As you are working through the assignments and have questions, there are **Private Comment Boxes** that are available for students to type questions to their teachers. Teachers will respond to either the whole class, or to students individually. Teachers will have the following **office hours** by

content area, and will respond to student messages specifically during those times, but teachers may choose to follow up with students outside of those times as well. ***Office hours, Monday through Thursday each week, by content area, will be as follows:***

Reading - 8:30-9:30 a.m. and 1:00-1:30 p.m. Mondays and Wednesdays

Writing - 9:30-10:30 a.m. and 2:00-2:30 p.m. Tuesdays and Thursdays

Math - 9:30-10:30 a.m. and 2:30-3:00 p.m. Tuesdays and Thursdays

Science - 11:00 a.m. -12:00 p.m. Mondays and Wednesdays

Social Studies - 3:00 - 4:00 p.m. Tuesdays and Thursdays

Students should absolutely ask questions if or when they don't understand instructions for their assignment, or how to use the Google Classroom tools to complete the assignment by posting a question. Connect teachers and administrators are here to help you continue to learn in the best possible ways! We look forward to beginning distance learning with you soon!

Stay safe and healthy!

Best Regards,
Connect Staff